

How to Make and Keep Friends, LLC

Privacy Policy

This privacy policy discloses the privacy practices for <http://www.howtomakeandkeepfriends.com/>). This privacy policy applies solely to information collected by this website.

SHORT VERSION: How to Make and Keep Friends, LLC respects your privacy and will never sell, share, or in any other way disclose your personal information.

LONG VERSION: When you use the How to Make and Keep Friends website any information provided to us will be kept confidential. How to Make and Keep Friends, LLC may change this policy by updating this page without notice. This policy is effective from May 19, 2016.

We may collect the following information:

- name and job title
- contact information including email address, phone number, and address
- demographic information
- information needed for customer surveys and/or special deals
- Credit card information for the subscription service is processed through www.memberful.com and payments through <https://stripe.com/>. How to Make and Keep Friends, LLC is not responsible for the security of information handled by outside vendors. See each vendor to read and understand their privacy policies.

Personal information provided may be used for market research projects. Contact may be made by email, phone, fax or mail. Market research will ensure that the content on the website remains relevant. In ensure your security and avoid unauthorized access or disclosure, we have suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Should you choose to restrict or rescind collection or use of your personal data, contact us at howtomakeandkeepfriends@gmail.com

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. You may request details of personal information which we maintain under applicable law. A slight fee will be charged. If you would like a copy of the information please send the request to: How to Make and Keep Friends, LLC, P.O. Box 312, Harvard, MA 01451.